

Veteran-Owned Small Business (VOSB)

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Executive Summary

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Company Overview

T & C Trust, LLC is a Veteran-Owned Small Business specializing in management consulting, workflow optimization, technical writing, training development, and operational support services for federal agencies and prime contractors. The company is led by Thomas Rooney, a 40-year federal service professional with more than 25 years of IT and operational experience at the U.S. Department of Veterans Affairs.

T & C Trust provides precise, reliable, and process-driven guidance that strengthens internal communication, enhances documentation systems, improves workflow efficiency, and supports effective training implementation. The company operates with a low-overhead, digital-first delivery model that offers rapid turnaround, flexible engagement structures, and exceptional value.

Core Capabilities

T & C Trust delivers expertise in three primary solution areas:

1. Process & Workflow Consulting

- Business process analysis and optimization
- SOP and policy development
- Documentation and procedural clarity
- Workflow mapping and system alignment

2. Training & Curriculum Development

- Digital and hybrid training materials
- Instructor-led training (ILT) content
- Professional development support
- Technical and operational learning modules

3. Technical Communication Support

- Technical writing and editing
- Communication systems and documentation
- Knowledge management structures
- Clear, accessible guidance for diverse audiences

Differentiators

T & C Trust stands apart through its combination of federal experience, clarity in communication, and efficient digital delivery:

- 40+ years of federal service, including extensive IT and operations leadership at the Department of Veterans Affairs
- Veteran-Owned Small Business (VOSB) offering partnering and subcontracting value to primes
- Exceptional clarity in writing and documentation, ensuring complex processes become actionable and straightforward
- Low-overhead, fast-response model that enables rapid turnarounds and competitive pricing
- Expertise in training and communication workflows, ideal for agencies seeking improved employee readiness and consistency
- Direct experience with VA environments, organizational structure, and federal operational culture

Experience & Background

Thomas Rooney's federal career includes decades of operational oversight, IT workflow management, interdepartmental communication support, and process refinement across VA facilities. He has designed training materials, technical guides, knowledge systems, and internal communication structures for a wide range of users — from administrative staff to leadership teams.

Beyond federal service, T & C Trust has delivered training products, documentation packages, digital curriculum, and workflow support solutions for private-sector clients and small businesses across multiple industries.

This foundation of real-world federal experience enables T & C Trust to deliver practical, user-friendly solutions that align with agency requirements and workforce needs.

Primary NAICS Codes

- 541611 – Administrative & Management Consulting
- 541618 – Other Management Consulting Services
- 611430 – Professional & Management Development Training
- 541990 – All Other Professional, Scientific, & Technical Services
- 611420 – Computer Training

Contact Information

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